



### Daycare Contract

Once again, there will be a yearly revision to this handbook and the accompanying contract. All families will sign a new contract each year. We reserve the right to make changes in policies as we deem necessary. You will be notified, in writing, of any changes that may occur.

Student First Name and Last Name: \_\_\_\_\_

DOB: \_\_\_\_\_

**PAYMENT PLAN:**

1. Tuition is due monthly, and must be paid **first of every month** by check, cash or credit card
2. Bounced Check will result in \$50 dollars paid in cash for bank fee and Happy Faces Preschool fee
3. **Late Tuition Fee: \$10/day/ Payable Next Day / Cash**
4. Parent and Guardians agree and understand: Early Withdrawal of the student from Happy Faces Preschool requires written notification with 30 day advance written notice.
5. Parents of children who are picked up late after **6pm will incur \$1 a minute.**
7. **Happy Faces Preschool does not give refunds for days student is absent due to illness, vacations or other personal reasons. If the child is absent for a week you still owe that week's tuition.**
8. Parent or Guardians may be asked to withdraw student if Happy Faces Preschool determines, in its sole discretion that the program is not meeting student's needs and the child's presence is having an adverse effect in the program.
9. Upon enrollment, you must pay **\$100 dollars for registration**, this will secure your placement it will be non-refundable if you choose not to attend after.

5 Days (M-F 8:00am-6:00pm) 2 Years - 5 Years	\$1,300/month
Part-time care 5 half days (M-F)	\$900/month
Early Care (7:30am) - \$50 a week extra Late Pick-up (6:30pm) - \$50 a week extra	

I HAVE READ AND AGREE TO THE TERMS OF THE ABOVE ENROLLMENT CONTRACT.

\_\_\_\_\_  
 Parent Signature

\_\_\_\_\_  
 Parent Signature

\_\_\_\_\_  
 Email Address

\_\_\_\_\_  
 Email Address

Director Signature: \_\_\_\_\_

Date: \_\_\_\_\_